

If parents wish to copy the Policies for their own reference this is acceptable.

However, rather than issue individual Policies to each parent, this is to indicate they have read, understood and agreed to all Policies by ticking as appropriate.

## Little eco steps out of school club

### Checklist – Parent Confirmation of Policies

Name of the Parent \_\_\_\_\_

Number	POLICY	Tick as appropriate	Consent Given	Policy Review Date
1.	Absence of the Manager			
2.	Accidents			
3.	Additional Needs			
4.	Allegations against Staff			
5.	CCTV			
6.	Complaints		YES /NO	
7.	Confidentiality			
8.	Consent			
9.	Data Protection			
10.	Equality			
11.	First Aid			
12.	Infection Prevention and control			
13.	Intimate / Personal Care			
14.	Maintenance and Replacement of play Equipment			
15.	Managing Aggression and Challenging Behaviour – including bullying			
16.	Managing Emergencies			
17.	Management of Medicines			
18.	Management of Records			
19.	Management of Risk Associated with the Care of Individual Service Users			
20.	Mobile Phones			
21.	Parents Access to Records			
22.	Participation			
23.	Photography and Videography			

24.	Play			
25.	Provision of Food and Drink			
26.	Reporting Adverse and Untoward Incidents			
27.	Safeguarding and Child Protection			
28.	Security of the Setting			
29.	Smoking			
30.	Social Networking			
31.	Transport for Service Users – Provision and Use		YES / NO	
32.	Whistle Blowing			

I confirm that I have read, understood and agreed the above stated Policies

I give consent where required in the relevant policies

I agree that policies and consents are given will be reviewed in 12 months

I have read and agreed with all the information in the Statement of Purpose

Signed Parent \_\_\_\_\_ Date: \_\_\_\_\_

Signed Manager \_\_\_\_\_ Date: \_\_\_\_\_